



中國香港跳繩總會

HONG KONG ROPE SKIPPING ASSOCIATION, CHINA | SINCE 1997

Partnership Application

As the National Rope Skipping Association in Hong Kong, HKRSA has established close relationships with our members that are committed to the same vision and passion of HKRSA. To lead and further develop our industry, the Association is open to all types of partnerships to organize or co-organize different types of events and competitions together. Applications provide details on a few criteria assessed and will enable us to measure your partnership invitation.

Applications are reviewed upon submission and will be processed in our review committee. Please review our available types of partnership and criteria list below:

Category of Partnership

1. Media Partnerships
2. Event Partnerships (i.e. Supporting Organization)
3. Others (Send us by invitation letter if out of scope)

Criteria

1. Credibility of Organization
2. Track Record
3. Objectives of Partnerships
4. Partnership Project Execution Plan
5. Proposed Use of Logos and Feasibility
6. Other Information Considered Important

Once you are clear about the requirements, please submit a partnership application or invitation to hkrsa.com@gmail.com and cc to hkrsa.member@gmail.com.

Please send us the application form or an invitation letter 4 weeks before the event/competition start date.

For further information please contact our staff by email to hkrsa.com@gmail.com

You can directly download Partnership Application Form in HKRSA website:

<https://www.hkrsa.com/member>

Address: Workshop F on 11/F, Leapont Centre, Nos 18-28 Wo Liu Hang Road, Shatin, N.T.

地址: 新界火炭禾寮坑路 18-28 號聯邦中心 11 樓 F 室

電話 Tel: 9464 9757 傳真 Fax: 3020 5764

電郵 Email: hkrsa.com@gmail.com 網頁 Website: www.hkrsa.com



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Partnership Application Form

Please complete the following Information to register your application.

Once you have selected the category under which you wish to apply, complete the company information along with the relevant sections of the application.

Section 1: Company Information

Required for all categories of application

Organization Name:
Address:
Organization Website
Primary Contact Name:
Primary Contact Title:
Contact Email Address:
Contact Mobile Number:
Main business of your company:
For which category of partnership are you applying: (Please put 「✓」 in the appropriate box) <input type="checkbox"/> Event Partnership (ie. Supporting Organization) <input type="checkbox"/> Media Partnerships <input type="checkbox"/> Others (If not in the range, pls send us invitation letter)

Section 2: Objectives

*Required for all categories of application, please put 「✓」 in the appropriate box.

Outline your objectives for your application
Is there any other issues or liability need to be attended for your application? If so, please explain.

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☐ **Event Partnership**

*Only complete this part if you are applying for “Event Partnership”.

Tell us about the event(s) for which you wish for HKRSA to partner with you

Date(s) and Location(s) of the event(s)

Background and Scope of Participants

What is/are the role(s) you want HKRSA to fulfill in this event?

☐ **Media Partnership**

*Only complete this part if you are applying for “Media Partnership”.

Event objectives and relevant content

During the event or once completed, will the event be published in any media or platform?

☐ Yes/ ☐ No

If choose “Yes”, pls put “✓” in below platform(s):

☐ Facebook ☐ Instagram ☐ Website. ☐ Others: _____

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☐ **Others**

Describe the desired type of partnership that you wish to invite.

Section 3: Other Attachment

(A) Submit additional documents:

- ☐ Outline
- ☐ Promotional Material
- ☐ Other (Please state in the box)

(B) Any insurance records?

(C) Any other organization/ unit involved in this partnership? If Yes, please provide information and its role

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(D) Do you have to apply for the use of logo for advertising use?

☐ Yes/ ☐ No

(If choose “Yes”, please submit relevant information to our Association by email at least one week advance)

Declaration

I hereby declare that the details furnished above are true and correct. I promise to consider the professional image and benefit of HKRSA, will inform HKRSA immediately if any change in event. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I need to bear for the liability.

Signature:

Name of Applicant:

Date:

Administrative Procedure

I. Receiving Application,

1. Please send the form to hkrsa.com@gmail.com & cc to hkrsa.member@gmail.com with the subject “Partnership Application”. If the application information is correct and adequate, HKRSA staffs will forward the information to the vetting committee for the use of application.

II. After Approval from the committee,

1. If the application is successful, the committee will send an email to confirm within two week after application submission, which includes:
 - (a) Confirmation Letter (Template)
 - (b) HKRSA Logo Pack (Link: _____)

If there is violation in use of logo and other unintended use of promotion, HKRSA reserves the right to terminate any partnerships.

2. The organization might apply for approval to use the logo of HKRSA in any type of promotional materials, printings and digital publishing.

III. After Project End Date,

1. The organization is required to send a brief report to HKRSA.

Report Template:

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